

## 25Live Academic Scheduling - Missing Locations Search

There are many reasons that a class would be listed on a Missing Location Assignments Search, including

- # No facility assignment in SIS
  
- # The SIS space has not been created in 25Live
  
- # The skip meeting pattern box is checked on the SIS combined section page
  
- # Another event was/is using the space

To find a listing of the classes that need a space, the scheduler searches for the classes with a missing location assignment using an event directory search. By reviewing each record in 25Live, the scheduler would determine why the class has not been assigned to a space.

Use the attached instructions to create a Missing Space Assignment search and review details of classes with missing or no location in 25Live.

For additional assistance or questions regarding Missing Space Assignments and 25Live contact [patti.mcneill@scottsdalecc.edu](mailto:patti.mcneill@scottsdalecc.edu).

Scottsdale Community College Knowledgebase

<https://kb.scottsdalecc.edu/KnowledgebaseArticle51037.aspx>